

## NOTICE OF MEETING

**Meeting:** AUDIT COMMITTEE

**Date and Time:** THURSDAY, 31 MAY 2018, AT 9.30 AM\*

**Place:** COMMITTEE ROOM 1, APPLETREE COURT,  
LYNDHURST

**Telephone enquiries to:** Lyndhurst (023) 8028 5000  
023 8028 5588 - ask for Andy Rogers  
E-mail: [andy.rogers@nfdc.gov.uk](mailto:andy.rogers@nfdc.gov.uk)

### **PUBLIC PARTICIPATION:**

\*Members of the public may speak in accordance with the Council's public participation scheme:

- (a) immediately before the meeting starts, on items within the Committee's terms of reference which are not on the public agenda; and/or
  - (b) on individual items on the public agenda, when the Chairman calls that item.
- Speeches may not exceed three minutes. Anyone wishing to speak should contact the name and number shown above.

**Bob Jackson**  
Chief Executive

Appletree Court, Lyndhurst, Hampshire. SO43 7PA  
[www.newforest.gov.uk](http://www.newforest.gov.uk)

**This Agenda is also available on audio tape, in Braille, large print and digital format**

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## AGENDA

### **Apologies**

#### **1. MINUTES**

To confirm the minutes of the meeting held on 23 March 2018 as a correct record.

#### **2. DECLARATIONS OF INTEREST**

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

**3. PUBLIC PARTICIPATION**

To note any issues raised during the public participation period.

**4. TREASURY MANAGEMENT OUT-TURN REPORT 2017/18** (Pages 1 - 12)

To consider the performance of the Treasury Management function, and the revised prudential indicators for 2018/19 – 2019/20.

**5. LOCAL CODE OF GOOD GOVERNANCE REVIEW** (Pages 13 - 20)

To receive the annual report of the Monitoring Officer and Chief Finance Officer.

**6. DRAFT ANNUAL GOVERNANCE STATEMENT** (Pages 21 - 28)

To consider the Draft Annual Governance Statement for 2017/18.

**7. DRAFT ANNUAL FINANCIAL REPORT (TO FOLLOW)**

To receive the Draft Annual Financial Report.

**8. FINAL ACCOUNTS BAD DEBTS WRITE-OFF 2017/18 (TO FOLLOW)**

To receive the Final Accounts Bad Debts Write-Off for 2017/18.

**9. CONTRACT STANDING ORDERS RELATING TO PROCUREMENT WAIVERS 2017/18** (Pages 29 - 34)

To note the waivers to the Council's Contract Standing Orders relating to procurement, approved during the financial year 2017/18.

**10. ANNUAL INTERNAL AUDIT AND OPINION REPORT 2017/18** (Pages 35 - 46)

To note the Annual Internal Audit and Opinion Report 2017/18.

**11. AUDIT COMMITTEE WORK PLAN** (Pages 47 - 48)

To consider the Committee's future Work Plan.

**12. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT**

To:

**Councillors:**

A D O'Sullivan (Chairman)  
J G Ward (Vice-Chairman)  
A R Alvey  
W G Andrews

**Councillors:**

J D Heron  
Mrs E L Lane  
Miss A Sevier  
C A Wise